

**2021  
APPROVED INCOME BUDGET**

<b><u>REVENUE</u></b>	<b><u>2019 Actual</u></b>	<b><u>2020 Budget</u></b>	<b><u>2021 Approved</u></b>
Building Rental	778,130.70	785,000.00	575,374.00
Catering	216,359.66	175,000.00	185,000.00
Reimburse Current Year Expenses	56,503.23	50,000.00	50,000.00
Miscellaneous	78,274.78	72,000.00	55,000.00
Interest Income Operating Account	409.63	250.00	
<b>Total Operating Income</b>	<b>\$1,129,678.00</b>	<b>\$1,082,250.00</b>	<b>\$865,374.00</b>
Employee Health Contributions	24,283.42	24,000.00	20,000.00
Use of Restricted Funds	173,937.00	30,000.00	
State Archieve Grant	0.00	0.00	
Encumbered Funds	9,334.86	0.00	
Upstate Theater Coalition	32,050.06	0.00	
Room Occupancy Tax	500,000.00	620,000.00	500,000.00
Municipal Exp./Capital Fund	<u>134,419.68</u>	<u>134,418.89</u>	<u>134,000.00</u>
<b>TOTAL INCOME</b>	<b>\$2,003,703.02</b>	<b>\$1,890,668.89</b>	<b>\$1,519,374.00</b>

**2021**  
**APPROVED EXPENSE BUDGET**

<u>Expenses</u>	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>2021</u> <u>Proposed</u>
Salaries	831,261.70	863,786.89	667,624.00
Benefits	418,053.59	455,472.97	355,000.00
Building Equipment	2,414.95	5,000.00	2,000.00
Office Equipment	14,229.40	10,000.00	2,000.00
Vehicle	0.00	0.00	0.00
Office Supplies	5,242.07	5,000.00	3,000.00
Postage	200.00	500.00	150.00
Janitorial Supplies	23,326.40	30,000.00	20,000.00
Business Expense/Sales	34,188.74	30,000.00	15,000.00
Client Expenses-Reimbursed	21,005.46	20,000.00	20,000.00
Dues & Membership	3,800.00	4,000.00	3,000.00
Repair/Maintenance Equipment	7,288.44	7,000.00	5,000.00
Printing	110.00	1,000.00	500.00
Advertising	4,500.00	6,000.00	3,000.00
Legal Advertising	0.00	0.00	0.00
Repair/Maintenance Vehicle	3,821.24	1,000.00	500.00
Gas & Oil Vehicle	497.70	600.00	600.00
Inspections	4,733.40	5,000.00	5,000.00
Vehicle Insurance	260.75	0.00	
Building Equipment Rental	558.21	700.00	500.00
Building Repair/Maintenance	176,667.46	35,609.03	25,000.00
Building Insurance	42,634.77	55,000.00	45,000.00
Decorating Supplies	2,548.40	2,000.00	1,500.00
Utilities	165,000.00	165,000.00	160,000.00
Telephone	8,645.55	9,000.00	7,000.00
Credit Card Fees	9,236.53	10,000.00	7,000.00
Professional Services	129,235.00	135,000.00	90,000.00
Legal	2,230.00	2,000.00	2,000.00
Unemployment Insurance	0.00		50,000.00
Insurance (WC, D&O, Dis)	19,401.18	24,000.00	24,000.00
Miscellaneous	5,535.34	4,000.00	5,000.00
Website Design	0.00	0.00	0.00
Laserfiche Grant	0.00	0.00	0.00
Contingency	<u>0.00</u>	<u>4,000.00</u>	<u>0.00</u>
<b>TOTAL EXPENSES</b>	<b><u>\$1,936,626.28</u></b>	<b><u>\$1,890,668.89</u></b>	<b><u>\$1,519,374.00</u></b>