

**2020  
APPROVED INCOME BUDGET**

<b><u>REVENUE</u></b>	<b>2018 * <u>Actual</u></b>	<b>2019 <u>Budget</u></b>	<b>2020 <u>Approved</u></b>
Building Rental *	749,923.00	720,000.00	785,000.00
Catering	189,887.49	175,000.00	175,000.00
Reimburse Current Year Expenses	48,032.98	50,000.00	50,000.00
Reimburse Prior Year Expenses	0.00	0.00	0.00
Miscellaneous	72,565.95	65,000.00	72,000.00
Interest Income Operating Account	333.71	250.00	250.00
<b>Total Operating Income</b>	<b>\$1,060,743.13</b>	<b>\$1,010,250.00</b>	<b>\$1,082,250.00</b>
Employee Health Contributions	22,221.99	21,314.00	24,000.00
Use of Restricted Funds	59,600.00	0.00	30,000.00
State Archieve Grant	1,383.00	0.00	0.00
Encumbered Funds	46,491.25	0.00	0.00
Room Occupancy Tax	643,822.50	613,412.00	620,000.00
Municipal Exp./Capital Fund	<u>133,955.12</u>	<u>133,500.00</u>	<u>134,419.00</u>
<b>TOTAL INCOME</b>	<b>\$1,968,216.99</b>	<b>\$1,778,476.00</b>	<b>\$1,890,669.00</b>

\* 2018 Rental includes City Hall-\$30,900

**2020**  
**APPROVED EXPENSE BUDGET**

<u>Expenses</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Budget</u>	<u>2020</u> <u>Approved</u>
Salaries	784,991.24	817,358.00	863,786.89
Benefits	416,439.71	429,243.00	459,659.33
Building Equipment	12,466.17	5,000.00	5,000.00
Office Equipment	3,693.98	3,500.00	10,000.00
Vehicle	29,532.50	0.00	0.00
Office Supplies	3,448.46	3,500.00	5,000.00
Postage	600.00	500.00	500.00
Janitorial Supplies	21,435.47	30,000.00	30,000.00
Business Expense/Sales	29,082.20	30,000.00	30,000.00
Client Expenses-Reimbursed	17,578.50	14,000.00	20,000.00
Dues & Membership	3,092.00	4,000.00	4,000.00
Repair/Maintenance Equipment	4,930.31	8,000.00	7,000.00
Printing	967.07	1,500.00	1,000.00
Advertising	125.00	1,500.00	6,000.00
Legal Advertising	0.00	400.00	0.00
Repair/Maintenance Vehicle	342.51	600.00	1,000.00
Gas & Oil Vehicle	651.43	600.00	600.00
Inspections	4,394.85	4,500.00	5,000.00
Vehicle Insurance	2,259.50	2,500.00	0.00
Building Equipment Rental	723.20	700.00	700.00
Building Repair/Maintenance	112,417.94	35,000.00	31,423.00
Building Insurance	49,509.59	55,700.00	55,000.00
Decorating Supplies	6,759.88	7,000.00	2,000.00
Utilities	157,498.06	165,000.00	165,000.00
Telephone	8,502.52	8,000.00	9,000.00
Credit Card Fees	7,565.72	7,400.00	10,000.00
Professional Services	115,030.00	110,000.00	135,000.00
Legal	1,905.00	2,000.00	2,000.00
Unemployment Insurance	0.00	0.00	0.00
Insurance (WC, D&O, Dis)	18,678.57	22,975.00	24,000.00
Miscellaneous	3,118.64	4,000.00	4,000.00
Website Design	7,734.42	0.00	0.00
Laserfiche Grant	7,760.53	0.00	0.00
Contingency	0.00	<u>4,000.00</u>	<u>4,000.00</u>
Encumbered Funds	<u>46,491.25</u>		
<b>TOTAL EXPENSES</b>	<b><u>\$1,879,726.22</u></b>	<b><u>\$1,778,476.00</u></b>	<b><u>\$1,890,669.22</u></b>