



SARATOGA SPRINGS CITY CENTER

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MARK E. BAKER
President

CATERING YOUR EVENT at the *SARATOGA SPRINGS CITY CENTER*

Planning a successful meal function is one step closer to reality at the Saratoga Springs City Center and our “Flexible Catering Policy”. This policy allows you a unique opportunity no other facility offers – selecting the caterer of your choice from our approved list of outstanding food service providers.

It’s easy! Once you have selected the caterer of choice, simply notify the City Center. We assure you that our caterers understand the City Center’s catering requirements which include, but are not limited to, the following:

- Signed City Center Catering Agreement
- Caterer’s proof of insurance for liability, property, including product liability and liquor law liability, and worker’s compensation coverage
- Deposit in the amount of \$1000.00 running to the City Center and conditioned upon faithful performance of all terms and conditions of the agreement
- The caterer shall agree to pay to the City Center a charge for the privilege of performing catering services an amount equal to 12% of the gross receipts of the caterer for all food and non-alcoholic beverages. Coffee service or soda breaks, with rolls or small snacks, will be assessed at 7.5%. A bar charge of \$50.00 per bar will also be assessed. This minor charge is to offset costs incurred by the facility for use of our equipment and resources; ice, coolers, coffee makers, etc.

These requirements are the responsibility of the caterer and satisfaction of same shall be made by arrangements between the caterer and the City Center.

Although the choice is yours, the City Center stands ready to assist you with your catering questions, menu selection and any other areas of concern. Our goal is to make your event 100% successful and worry-free.

The following is a list of approved Caterers* and contact names currently on file at the City Center:

Albany Seasons Catering	Belinda Shumway	www.albanyseasonscatering.com	518-456-8000
Ben & Jerry’s	Patrick Pipino	www.benjerry.com/saratoga	518-584-3740
Birch Hill Catering	Steven Feldmen	www.birchhillcatering.com	518-732-4444
Black Diamond Caterers	Michael Hoyt	www.blackdiamondcaterers.com	518-581-7450
Esperanto’s	Will Pouch	www.esperantosaratoga.com	518-587-4236
Hattie’s Restaurant	Elizabeth Alexander	www.hattiesrestaurant.com	518-584-4790
Holiday Inn	Joanne Kirkpatrick	www.spa-hi.com	518-584-6511
Longfellow’s	Rebekah Foster	www.longfellows.com	518-587-0108
Mazzone Catering/Hall of Springs	Kevin Sykes	www.mazzonehospitality.com	518-583-3003
Nicole’s Catering	Margaret Carciobolo	www.nicolescatering.com	518-436-4952
Panera Bread	Karen Tracey	www.panerabread.com	518-331-8015
Panza’s Restaurant	Tony Panza	www.panzasrestaurant.com	518-584-6882
Prestige Services	Bill Bailey	www.prestigeservicesinc.com	518-877-7426 x18
Saratoga Polo Catering	Stephanie Pettit	www.saratogapolo.com	518-858-4285
Symphony Catering	Nicholas Adie	www.symphonycatering.com	518-886-9351
The Lily & The Rose	Kim Klopstock	www.lilyandtherose.com	518-885-8588
The Saratoga Hilton	Joyce Mitchell	www.thesaratogahotel.com	518-693-1033
	Alysha Stokes		518-693-1006

* No other food service provider/caterer will be allowed to work at the City Center
November 2015